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| **Six Monthly report for Grant number:**  |  | ### |
| **Grant Application Title:**  |  |  |
| “…. |

# Extract from the “conditions” for awarded grants: *“If the Trustees are able to make a grant it must be used exclusively for the purposes specified in the application. The Trustees will require interim and final reports on any project they have supported.”*

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| **Six Monthly Report Form** |
| Name: |  |
| Address: |  |
| Telephone: |  |
| Email:  |  |
| **Question 1:** Please tell us whether progress against the original timetable has been maintained. If not, please tell us what may have delayed the project. |
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| **Question 2:** Have the costs you anticipated been incurred? Have you claimed these costs from the Trustees and, if not, when do you anticipate doing so? |
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| **Question 3**: What plans do you have to publish the outcomes of the project and are these achievable |
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| **Question 4:** Overall, how is the project going? Is there anything you would like the Trustees to be aware of? |
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|  |
| Date: |  |
| Print Name: |  |
| Signature: |  |
| Organisation details: |  |

Please return the completed form to get@bda.uk.com quoting your reference number.